



DELBERT HOSEMANN
Secretary of State

May 24, 2018

The Honorable Anita E. Wray
Madison County Circuit Clerk
Post Office Box 1626
Canton, Mississippi 39046

Re: Additional Distribution of HAVA Grant Monies

Dear Honorable Wray:

The Omnibus Appropriations Act of 2018 has appropriated \$380 million dollars in additional grant monies made available through the Help America Vote Act ("HAVA") to be divided among the states, the District of Columbia, and the United States Territories. Of that money, the State of Mississippi will receive approximately \$4.5 million dollars. The State is required to match five percent (5%) or Two Hundred Twenty-Four Thousand One Hundred Seventeen Dollars and No/100 (\$224,117.00), and the Secretary of State's Office will use funds allocated to this Agency by the Legislature to meet this obligation. The State has requested the federal funds but has not yet received them.

Because this is an additional distribution from HAVA, the expenditure of this grant federal money is limited to those items and activities which may improve our elections, including the improvements of our polling places to ensure compliance with the Americans with Disabilities Act and Section 23-15-281, Mississippi Code Annotated, as amended. Permitted expenditures of this money may include, but are not limited to, the enhancement of election technology, such as through the purchase of new voting machines or voting equipment, training for post-election procedures and the improvement of election security, such as through the performance of cybersecurity audits or the enhancement of your county's own network and election-related technology.

While the State will retain a portion of these funds for the required purposes of updating the Statewide Elections Management System ("SEMS") within the next five years and implementing a dual-factor authentication process to log into SEMS, the majority of these funds will be allocated to the counties in proportion to voting age population. When federal funds are received, we will provide you with the approximate amount of funds which will be available to your county following the application process as outlined below.

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Importantly, direct payment of the allocated funds cannot be made to the counties. As such, your allocation of grant money will be made available to the county through an application submitted to the Secretary of State's Office for approval and then paid to the county as a reimbursement of those HAVA-approved expenditures made by the county. Those of you who utilized previous HAVA funds for the improvement of polling places should be familiar with this process.

In connection with the availability of these grant monies, the Secretary of State will also require the county election officials to inspect and again complete an updated ADA Accessibility Survey for each county polling place and submit the same to our office before making any application for HAVA funds. We strongly encourage each county ensure every polling place is ADA compliant and satisfies the recent Mississippi statutory amendment which requires polling places to be structurally sound and capable of providing air conditioning and heating by May 1, 2019.

We are in the process of determining the specifics of the application process and will be certain to let all of you know when we are in receipt of our portion of HAVA money. All monies received by the State of Mississippi must be spent within five (5) years from the date of our award. Thus, please start the process in your county of inspecting polling places and determining your needs with regard to the improvement of your election administration.

If you should have any questions, do not hesitate to contact Kim Turner, Assistant Secretary of State of Elections, at (601) 359-5137 or by email to kim.turner@sos.ms.gov. We look forward to working with you in the improvement of Mississippi's elections. Thank you for all of your hard work and dedication to this process.

Sincerely,



Delbert Hosemann
Secretary of State

cc: Board of Supervisors



DELBERT HOSEMANN
Secretary of State

September 7, 2018

FILED
MADISON COUNTY

SEP 10 2018

ANITA WRAY, CIRCUIT CLERK
BY Anita Wray D.C.

The Honorable Anita E. Wray
Madison County Circuit Clerk
PO Box 1626
Canton, MS 39046

Re: Distribution of HAVA Grant Monies

Dear Honorable Wray:

As you know, the State of Mississippi has received approximately \$4.5 Million Dollars through the Omnibus Appropriations Act of 2018. As discussed by our previous correspondence, the State will appropriate the majority of these funds to the counties relative to its voting age population. **Your county's allocation of these funds is approximately \$138,715.15.**

Since Federal law prohibits a direct payment of the allocated funds to your county, the allocated funds are only available through an application submitted to the Secretary of State's office for approval.

First, determine your election needs. Because these monies are an additional distribution from HAVA, the expenditure of this grant federal money is limited to those items and activities which may improve our elections, including the improvements of our polling places to ensure compliance with the Americans with Disabilities Act and Section 23-15-281, Miss. Code Ann., as amended. Permitted expenditures of this money also may include, but are not limited to, the enhancement of election technology, such as through the purchase of new voting machines or voting equipment, training for post-election procedures and the improvement of election security, such as through the performance of cybersecurity audits or the enhancement of your county's own network and election-related technology.

Second, submit your application. A copy of this Application is enclosed herein for your convenience.

Third, once you receive our written approval of your HAVA-related expenditure, your county will bear the initial burden of spending the money necessary to purchase your approved HAVA-related expenditure. Obviously, we will not reimburse any amount which exceeds your

allocation or which has not been approved by our office in advance. Upon proof of payment to our office, we will reimburse your county for that amount spent in purchasing HAVA-approved equipment or making HAVA-related improvements.

In connection with the availability of these grant monies, the Secretary of State will also require the county election officials to inspect and again complete an updated ADA Accessibility Survey for each county polling place and submit the same to our office. This updated survey was previously circulated to each county and, upon request, we will certainly forward such additional copies as may be necessary for you to complete this audit. We strongly encourage each county ensure every polling place is ADA compliant and satisfies the recent Mississippi statutory amendment which requires polling places to be structurally sound and capable of providing air conditioning and heating by May 1, 2019.

If you should have any questions, do not hesitate to contact Kim at (601) 359-5137 or by email to kim.turner@sos.ms.gov. We look forward to working with you in the improvement of Mississippi's elections. Thank you for all of your hard work and dedication to this process.

Sincerely,



Delbert Hosemann
Secretary of State

CDH/rbs

cc: Board of Supervisors
cc via email only: County Election Commissioners

2018 HAVA GRANT APPLICATION

OVERVIEW:

The Omnibus Appropriations Act of 2018 provides \$380,000,000 to the Election Assistance Commission to make payments to states for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements, as authorized under sections 101, 103, and 104 of the Help America Vote Act (HAVA) of 2002 (P.L. 107-252). Mississippi has received \$4,483,541.00 from the bill and the Secretary of State's Office will provide the required five percent (5.0%) match amount of \$224,117.00. Consistent with the requirements of HAVA, states may use this funding to:

1. Replace voting equipment which only records a voter's intent electronically with equipment which utilizes a voter verified paper record;
2. Implement a post-election audit system that provides a high level of confidence in the accuracy of the final vote tally;
3. Upgrade election related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems;
4. Facilitate cybersecurity training for the state chief election official's office and local election officials;
5. Implement established cybersecurity best practices for election systems; and
6. Fund other activities which will improve the security of elections for Federal office.

A portion of these funds will be used at the State level to improve system security by implementing Two Factor Authentication, Refresh the SEMS data center hardware, provide cybersecurity training for local election officials, and implement Post-Election Auditing. All remaining funds will be used to reimburse counties for election and cyber security election efforts. The amount of reimbursable funds available to each county is based on a formula using the estimated Voting Age Population (VAP).

The first step to receive these funds is to complete the attached Grant Application. In this application, please designate in detail the purchases the county proposes to make to be reimbursed with HAVA Funds. Once you receive approval from the Secretary of State's Office, your county may proceed to make the purchases or expenditures and then submit the paid invoices for reimbursement to our office. No reimbursement will be made without prior approval of the Grant Application.

2018 HAVA Grant Application Form

Form

A

County: _____

Person Completing Application: _____

Title/Position: _____

Phone Number: _____

Fax Number: _____

Email: _____

IT Contact Name: _____ IT Contact Employer: _____

IT Contact Phone Number: _____ Email: _____

Table A: Total Grant Request

A	B	C
Grant Area	Details and Proposed Date of Purchase	Proposed Cost
Voting Equipment, purchase		\$
Voting Equipment, maintenance or upgrade		\$
Enhancement of Election Technology		\$
Post-Election Auditing		\$
Cyber Security		\$
ADA Polling Place Improvements Total	(Complete Form B for each precinct)	\$
TOTAL		\$

Polling Place Grant Application Form

(Submit a copy of this form for each polling place.)

<p>Form</p> <p>B</p>

Name of Polling Place: _____

Address of Polling Place: _____

Total Estimated Funding for this polling place: \$_____

What is the distance (driving distance in miles) to the closest ADA accessible building? _____

Please see attached instructions for completion of form.

Table A: Total Estimated funding for Permanent Improvements for Polling Place

A	C
Survey Area	Amount Requested
Parking	\$
Passenger Drop-Off	\$
Sidewalks and Walkways Mobility	\$
Sidewalks and Walkways Visual	\$
Building Entrance	\$
Hallways and Corridors Mobility	\$
Hallways and Corridors Visual	\$
Voting Area	\$
TOTAL	\$

Please provide details on how you plan to use the requested funding for each area of the survey. List intended purchases, such as portable ramps and signs. Use additional paper if necessary.

A. Parking

B. Passenger Drop-Off

C. Sidewalks and Walkways Mobility

D. Sidewalks and Walkways Visual

E. Building Entrance

F. Hallways and Corridors Mobility

G. Hallways and Corridors Visual

H. Voting Area
